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## Hollinswood and Randlay Parish Council

*Chairman of the Council: Councillor Mrs Sheenagh Unwin*

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**MINUTES** of the monthly meeting held on **Monday 19<sup>th</sup> December 2022** at **Hollinswood Neighbourhood Centre** at **7.30pm**.

**PRESENT:** Councillors

S Unwin (Chairman)
H Unwin
S Vaughan-Hodkinson
S Snell
J Creed
J Johnson
C Turley
G Sinclair
T Wust
L Ricketts

**In Attendance:**

K Baker (Clerk)
G Johnson
Katie, Healthwatch Telford & Wrekin

### **F22/3186 WELCOME**

The Chairman welcomed everyone to the meeting and thanked them for attending.

### **HEALTHWATCH TELFORD & WREKIN**

The Chairman welcomed Katie, who had requested an opportunity to attend to share information about their role. Healthwatch T&W sees itself as a watchdog of health services and they operate all over the country. It is currently funded by TWC and based at Meeting Point House in the Town Centre and they attend community groups and events to gather information which they share in order to be the patients voice at strategic meetings such as CCG and CQC. They aim to represent the residents of TW, even if they are being looked after in Shrewsbury or Oswestry and they often visit doctors' surgeries, care homes, hospital wards and ambulance teas – reports are available on their website.

Whilst they cannot insist on changes, they can put forward suggestions, backed by evidence and have a good relationship with the decision-makers.

Views are invited and these can be shared on the website, over facebook or by face to face conversations.

### **PUBLIC SESSION**

None

### **F22/3187 APOLOGIES & APPROVAL**

Councillor V Holt	Leave of Absence agreed
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### **F22/3188 DECLARATIONS OF INTEREST OR DISPENSATIONS, regarding matters on the Agenda**

As per the register. A copy of the register is available on request and appears on the website.

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### **F22/3189 MINUTES OF THE MEETING HELD ON 17<sup>th</sup> OCTOBER 2022**

It was proposed by Councillor Snell and seconded by Councillor Turley that the Minutes of the meeting held on 21<sup>st</sup> November 2022 be signed as a true record. With one abstention, all were in favour and thus it was

**RESOLVED that the Chairman signs the Minutes as a true record.**

### **F22/3190 MATTERS ARISING, for information**

- a) Viv-Up Registration**  
Some savings have already been identified.
- b) Randlay Village Green**  
The damage has been repaired.
- c) Dunsheath**  
Work has been completed to clear the overgrown rear alleys.
- d) Drive Carefully signs**  
The Parish Council has provided and erected the first advisory signs in Deepdale.
- e) The Muddy**  
The new sign has been erected and now informs visits of the management responsibility of the Parish Council.

### **F22/3191 FINANCE & GOVERNANCE**

- a) Minutes of the meeting held on 5<sup>th</sup> December 2022**  
Councillor H Unwin presented the Minutes of the meeting held on 5<sup>th</sup> December for information. There were no questions.
- b) Recommendations**  
FA22/385d  
It was proposed by Councillor H Unwin, seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it was

**RESOLVED that a grant of £100 be allocated from LGA 1972, section 137 funding to support the work of Telford Visually Impaired.**

- c) Financial Position**  
A full report had been made available to the Finance & Audit Committee on 5<sup>th</sup> December. Copies of the balance sheet and monthly payments have been shared with Members, for information. The current account balance at the end of November was £210,702.63. Details of all payments had been provided.
- d) Accident and Near Miss reports**  
Following a recent accident at The Pavilion, a further risk assessment had taken place. The member of staff was wearing anti-slip footwear provided however the ramp was slippery due to the weather conditions. Additional signage has been fitted and a decision has been

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taken that it may be necessary to put the ramp out of action during periods of extreme frost or snow.

### **F22/3192 CLIMATE CHANGE WORKING GROUP**

Councillor Vaughan-Hodkinson updated Members on the meeting held on 5<sup>th</sup> December which welcomed Mrs Bearblock from Hollinswood Primary School. Susanne is a Climate Change Champion and she shared lots of ideas and informed Members of the work undertaken by children at the school.

The initial grant towards the solar panels for RCC has been received and we are awaiting a visit by the company to discuss the panels in more detail. It has been recommended that batteries will not be required initially, and this will keep the cost down, and keep an option for them to be fitted at a later date.

A meeting for Councillors will be arranged when more information is available.

### **F22/3193 ENFORCEMENT & NEIGHBOURHOOD MATTERS**

#### **a) Community Action Team**

The November and December Action Plans had been circulated.

#### **b) Partnership Meeting**

It had been useful to meet with TWC and the Police and to discuss areas of concern from around the Parish. A further meeting is scheduled for February 2023.

#### **c) New Issues**

Fly-tipping continues to be a problem around the flats at Hollinswood. However, recent successful court appearances may now send out the message that this is not acceptable and those responsible will be fined.

It was noted that a lot of useful information is available when signed up to Neighbourhood Matters – this is to be encouraged.

### **F22/3194 CORRESPONDENCE**

All information received is shared with Members as soon as possible.

#### **a) Information from SALC**

Members are encouraged to read the regular updates which include important information and legal updates.

### **F22/3195 PLANNING**

#### **a) Reports**

#### **b) New Applications**

TWC/2022/0972 Land fronting A1 and A2, Stafford Park 11  
Erection of 4 Industrial Units

<b>RESOLVED that the Parish Council would have no objections to this application – however, it is important to protect the nearby trees if at all possible.</b>
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**F22/3196**

### **WEST MERCIA POLICE REPORT**

- a) PC Sian Evans had sent apologies, but wished it to be recorded that she, and her team, appreciate the continued support from the Parish Council.
- b) A property marking visit to the allotments on 27<sup>th</sup> November, was successful and will be repeated in the Spring.

**F22/3197**

### **FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY**

Councillor Turley updated Members on work that is taking place within Randlay Valley where areas have been cleared and trees felled, for the control of Ash Dieback. There are significant amounts of wood that will need to be removed. The work will assist with the biodiversity and will create areas that will be suitable for wild flower seeds as more sunlight will be available. It is necessary to report off road bikes and possible camping to the CAT team for investigation.

Everyone is welcome to join the Parish Council and FoHRV for a seasonal walk on Wednesday, 28<sup>th</sup> December, from the Pavilion at 10.15am. Appropriate footwear will be essential.

**F22/3198**

### **CHAIRMAN'S REPORT**

#### **a) Correspondence and Events**

An email had been received from Friends of Telford Town Park to thank the Parish Council for its support in 2022 and looking forward to 2023 (their 20<sup>th</sup> anniversary year).

#### **b) Chairman's Charity**

The total raised to date is £1479.51, with £41.30 due from Randlay Primary School and a £20 donation from the Chairman in lieu of Christmas Cards.

#### **c) Parish Council Calendars**

Thanks were extended to all Members and Staff who had helped to distribute the calendars around the Parish – there has been lots of favourable feedback.

#### **d) Christmas Floats**

The events on 14<sup>th</sup> and 15<sup>th</sup> December had been very successful and much appreciated by local residents. It is hoped that this can be repeated next year.  
Special thanks were recorded to Glyn for his organisation of the routes.

**F22/3199**

### **CLERK'S REPORT**

#### **a) Warm Welcome Hubs**

The events have been taking place but there has not been many attending, to date. One will be arranged between Christmas and New Year, on Thursday 29<sup>th</sup> December from 12 noon.

#### **b) Street Light Audit**

Councillor Ricketts continues to be the Parish link to the Street Light Officers. An audit of our lights will take place on 2<sup>nd</sup> January from 4pm commencing at The Pavilion.

#### **c) Fireworks on Stafford Park**

Whilst there has been less noise nuisance recently, concerns remain that this is allowed especially at 2300 hours.

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**d) Road drains**

Some additional clearance was necessary around the Holiday Inn roundabout, but now the schedule will re-commence for both Hollinswood & Randlay.

**F22/3200 MATTERS FROM TELFORD & WREKIN COUNCIL**

None.

**F22/3201 PARISH MATTERS**

Thanks were extended to all Members who had attended the recent 'Meet Your Councillors' day – some of the following reports had been received from residents.

**The following matters will be actioned or reported as necessary:**

- a) Fencing at Norwich Drive play area
- b) Blocked drain under the Randlay underpass
- c) Vehicles accessing at the bottom of Randlay Fields
- d) Parking on the grassed areas in front of Randlay shops
- e) Excess leaves in Larkspur Drive
- f) Hedge maintenance, Norwich Drive
- g) CCTV at Randlay Local Centre
- h) Access over grassed area to empty bins
- i) Overgrown hedges, Stafford Park 13 and Stirchley Avenue
- j) Leaves near bus stop opposite Fisherman's Walk

All matters will be reported to the relevant organisations for action or undertaken by the Landscape Management Team.

**F22/3202 MEETING SCHEDULE**

16 <sup>th</sup> January 2023	7pm	Asset & Property Committee	HNC
	8pm	Finance & Audit	
23 <sup>rd</sup> January 2023	7.30pm	Full Council	RCC

There being no further business, the Chairman closed the meeting at 8.25pm, thanking members for their important contributions to the meeting.

Signed ..... Date.....